

Dear Washington Central Community,

The Washington Central Unified Union School District has a VACANCY: School District Clerk.

Governed by a 15 member board and one School District Clerk, our single-budget district consists of five town-based elementary schools and one regional middle and high school, serving the towns of Berlin, Calais, East Montpelier, Middlesex, and Worcester. We have 3 Board Members from each town that represent the hopes and dreams of ALL of our kids and residents in ALL of our schools and communities.

The school district clerk coordinates among the towns and between the school district for all elections; Posting warnings for elections, ensuring the ballots are prepared appropriately, getting checklists ready. The school district clerk would also oversee the commingling of ballots for elections.

If you live in Berlin, Calais, East Montpelier, Middlesex or Worcester and are interested in serving as our school clerk for our district please send a letter of interest addressed to the WCUUSD School Board by May 31, 2023 to School Board Chair: Flor Diaz Smith at [fdiazsmith@u32.org](mailto:fdiazsmith@u32.org) or mail it to 130 Gallison Hill Road, Montpelier VT 05602

The Board intends to conduct interviews and appoint a new School District Clerk at our June 21st meeting. Please feel free to reach out if you have any questions about the time commitment or role of School District. Experience with elections is a plus, but willingness to learn with us and help with the work is enough. Our previous clerk has agreed to mentor and assist with questions during the transition. Please join us. The commitment to serve will be from June until next March when you can decide if you want to run for election in 2024

Thank you,  
Flor Diaz Smith  
WCUUSD Board Chair