WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT

REQUEST AND AUTHORIZATION FOR RELEASE OF RECORDS

Date: _____

The following student will be registering at one of our schools on_____. (**Please fax preliminary records and send permanent file.**)

_____ _____ _____
Student Name Grade Date of Birth

Previous School Name _____

Previous School Address _____

Previous School Phone Number _____ Previous School Fax _____

Records Should Include:

___ **Current Grades** ___ **Transcript** ___ **Special Education Records** ___ **Health Records**

___ **Test Scores** ___ **Discipline Records** ___**VT State ID Student #** _____

SPECIAL COMMENTS / NOTES / REQUESTS: _____

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☐ **Berlin Elementary School** 372 Paine Turnpike N, Berlin, VT 05602

☐ **Calais Elementary School** 321 Lightening Ridge Road, Plainfield, VT 05667

☐ **Doty Memorial School**, 24 Calais Road, Worcester, VT 05682

☐ **East Montpelier Elementary School**, 665 Vincent Flats Road, East Montpelier, VT 05651

☐ **Rumney Memorial School**, 433 Shady Rill Road, Middlesex, VT 05602

☐ **U-32 Attn: Student Services**; 930 Gallison Hill Road, Montpelier, VT 05602

Per electronic registration_____ _____
Signature of Parent/Legal Guardian Date

*FERPA allows schools to disclose those records, **without consent**, to the following parties or under the following conditions (34 CFR § 99.31): School officials with legitimate educational interest; Other schools to which a student is transferring.*