

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT

School Computer/Internet User Account Form

WCUUSD is dedicated to providing students and staff with the electronic resources they need to allow them to succeed. One such resource is the Internet and the school network, which together give convenient access to an unlimited amount of information. The school board, administration, faculty and staff realize the enormous benefits that students can derive from easy Internet access. They also realize that Internet access holds the potential for serious abuse. In an effort to minimize that abuse, and to make individuals responsible for their decisions, we ask that you carefully read this document so that you understand the conditions under which you may use WCUUSD computers. This account form follows the guidelines of the "G11 Acceptable use of computer resources and the Internet" school policy, but if any discrepancies arise, the G11 policy takes precedence.

- Computer use during school hours should be primarily for curricular purpose except under the conditions allowed below:
 1. An adult is present
 2. The user has the consent of the department head or instructor where the machine is located
 3. The computer is not currently needed for a curriculum-related use
 4. The network has sufficient idle capacity to permit non-curricular use.
 5. The use does not violate this agreement or any related school policy.
- Users of the school network or the Internet shall NOT:
 - Vandalize electronic resources such as computers, printers, scanners, etc
 - Violate copyrights
 - Waste electronic resources
 - Access, change or delete another user's data
 - Steal information
 - Knowingly post false information and represent it as true
 - Use another user's username or password or share passwords unless specifically approved by the director of technology (or designee).
 - Attempt to circumvent or disable security measures or other "hacking"
 - Attempt to bypass content filters
 - Invade or disclose the private information of others
 - Use abusive, harassing, threatening, or libelous language
 - Use the system for personal financial/commercial gain
 - Use the system to further a personal, political, religious, or other non-school related agenda.
- Accessing, viewing, downloading, or introducing any form of inappropriate or obscene material into the network in any form is strictly prohibited.
- WCUUSD maintains content filters that attempt to block pornographic and/or obscene materials. If any WCUUSD community member accidentally accesses inappropriate material, it should be reported immediately to the Director of Technology (or designee). All community members should know that filters are not infallible and that they should be careful when accessing content online.
- Acquisition and/or installation of any software onto school-owned computers or the school network without specific approval of the director of technology (or designee) is prohibited.
- No device may be attached to the WCUUSD wired network or secure wireless network without the specific approval of the director of technology (or designee)
- Personally owned wireless data devices may be used to access the Internet through the school's content filter on any "open" wireless network that may be provided by the school. Anyone accessing the WCUUSD network with their own equipment must abide by this agreement and related school policies. This privilege is not guaranteed and may be revoked or altered at any time.
- The director of technology (or designee) has the authority to review every web site visited by any user. Everything done on a WCUUSD computer or through the WCUUSD network is a matter of record. You have no right to privacy when using WCUUSD electronic resources.

- Limited network storage space may be made available to users, but the district makes no guarantee of the integrity, security, or privacy of the data that is stored there, and the district is not responsible or liable for any loss of a user's data.
- School- provided e-mail accounts may be made available to staff and or students for school-related work. These e-mail accounts are the property of the district and may be viewed by the director of technology (or designee) at any time.
- If you believe your password has been compromised, please report it to the director of technology (or designee).

WCUUSD uses a "Google Applications for Education" service that includes student email addresses, among other things. This email address will be assigned to the student and used for the purpose of collaboration and communication between students and between students and staff. WCUUSD will utilize services and practices to filter and manage email security needs, although no system is infallible. Use of the Google Applications, including email, falls under the terms of this form and under Google's rules for use of their system.

Again, computer use at WCUUSD is a privilege, not a right. It is a privilege you will enjoy as long as it is not abused. Staff members discovering a student not following these guidelines should inform the student of that fact and refer the issue to the director of technology (or designee) as appropriate. Students or staff who violate this agreement or related school policies will have their computing privilege suspended and will be subject to further consequences.

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| All parties must sign and agree to abide by all the terms and conditions above. Please write legibly. | |
| Parent Name printed: _____ | Parent signature: _____ |
| | |
| Student Name printed: _____ | Student signature: _____ |
| Teacher advisor: _____ | Year of graduation: _____ |

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|---------------------------------|--------------------------|
| Official Use Only: | |
| Date created: _____ | Technician: _____ |
| User name: _____ | |
| Password assigned: _____ | |